

1. The first step is to identify the problem or question that needs to be addressed. This involves understanding the context and the specific requirements of the task.

2. The second step is to gather relevant information and resources. This may involve researching existing solutions, consulting with experts, or collecting data.

3. The third step is to develop a plan or strategy. This involves breaking down the problem into smaller, manageable tasks and determining the sequence of actions to be taken.

4. The fourth step is to implement the plan. This involves carrying out the tasks and actions as outlined in the plan, while monitoring progress and making adjustments as needed.

5. The fifth step is to evaluate the results. This involves comparing the outcomes of the implementation against the original goals and objectives, and identifying any areas for improvement.

6. The sixth step is to document the process and results. This involves recording the steps taken, the resources used, and the outcomes achieved, in order to provide a clear record of the work done.

7. The seventh step is to communicate the findings. This involves sharing the results of the work with the relevant stakeholders, and providing a clear and concise summary of the findings.

8. The eighth step is to reflect on the process. This involves thinking about what worked well, what didn't, and what lessons can be learned from the experience.

9. The ninth step is to plan for the future. This involves identifying any ongoing issues or challenges, and developing a plan to address them.

10. The tenth step is to conclude the project. This involves finalizing all tasks and actions, and ensuring that everything is in order for the project to be closed.

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INTERFERENCE SEARCHED			
Class	Subclass	Date	Examiner

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